



**CITY OF BURLINGTON  
BOARD OF HEALTH**  
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## BOARD OF HEALTH

David Casey, MA, RN (**Chair**); Mary D. Hart, RN; Julie Hathaway, MD, PhD; Taylor Newton; Caroline Tassey, APRN

## HEALTH OFFICER

William Ward, Director of Permitting & Inspections

**DRAFT MINUTES FOR REGULAR MEETING OF  
BURLINGTON BOARD OF HEALTH  
Main Conference Room, 645 Pine St  
Thursday 12 September 2019 at 6:30 PM**

**Attending:** *David Casey; Mary Hart; Julie Hathaway; Taylor Newton; William Ward (arrives at meeting at 6:32 PM); Steve Cormier, Board of Health Administrator*

**Absent:** *Caroline Tassey*

Meeting called to order by Chair Casey at 6:34 PM

| AGENDA ITEM   | DISCUSSION | ACTION TAKEN   |
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| <b>1. Approvals</b> <ul style="list-style-type: none"><li><b>Agenda</b></li><br/><li><b>August 2019 meeting minutes</b></li></ul> |            | <p>Mr. Newton made motion to accept agenda. Mrs. Hart seconded. All in favor.</p> <p>Dr. Hathaway asked that her name be removed from, "Chair Casey and Dr. Hathaway comment about a possible clinic being put on at Vermont Cares," under Agenda Item 6 as she did not comment on this point.</p> |

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|  |  | Mr. Newton made motion to accept minutes as amended. Mrs. Hart seconded. All in favor. |
| <b>2. Public Forum / Emerging Issues</b>       | The Board and staff made introductions, with members of the public introducing themselves: City Councilor Adam Roof – Ward 8.  |  |
| <b>3. Discussion on Hepatitis A prevention</b> | <p>Chair Casey commented on city policy concerning public restrooms.</p> <p>Councilor Roof commented on several issues: public restrooms being an important issue which is not getting enough attention; the ongoing discussion which includes families, residents, and visitors to the city; medium term solutions such as extended City Hall hours and public funds being used for an accessible bathroom in the redesigned City Hall Park; working with CEDO, DPW, and Parks to make a list of currently available facilities; looking to the Board of Health to help facilitate longer term solution.</p> <p>Chair Casey commented on the Board being a potentially good leader in this ongoing effort.</p> <p>Mr. Newton and Councilor Roof commented on where the “Report on Public Bathroom Access in Burlington’s Downtown, Waterfront, and City Parks” left off and one of the biggest issues being safety and staffing.</p> <p>Councilor Roof commented on his belief that the Board would find a real partner in the business community concerning this issue.</p> <p>Mr. Newton and Councilor Roof commented that the Board should create a plan on how to</p> |  |

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|   | <p>move forward with this issue.</p> <p>Mrs. Hart and Councilor Roof commented on public facilities being a part of the reworked City Place plans.</p> <p>Councilor Roof commented that he would be a continuing partner of the Boards going forward with this.</p> <p>* * * * *</p> <p>Director Ward commented on the hiring of Cara Simoneau to be the newest staff member of Permitting &amp; Inspections. Ms. Simoneau will start work on 18 September 2019 and will attend the October Board meeting with outgoing Board of Health Administrator Steven Cormier, taking over that role from Mr. Cormier. Mr. Cormier will be moving into his new role as Housing Administrator for Permitting &amp; Inspections.</p> |  |
| <p><b>4. Marijuana legalization info card</b></p> <ul style="list-style-type: none"> <li><b>• Dispersal and presentation to public</b></li> </ul> | <p>Chair Casey commented on needing to complete the letter to businesses and reaching out to the Mayor's Office concerning the card.</p> <p>Director Ward commented on discussing the card with other departmental directors.</p> <p>Chair Casey commented on Coalition Director Mariah Sanderson of Burlington Partnership for a Health Community wanting to have a conversation with the Board about the card.</p> <p>Mr. Newton commented on getting together a timeline for card distribution.</p>  |  |

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| <b>5. Deputy Town Health Officer Nomination – Recommendation of Matthew Perry by Town Health Officer William Ward</b>                     | <p>Director Ward introduced the <i>Support for Deputy Town Health Officer Matthew Perry</i> to the record.</p> <p>Chair Casey and Director Ward commented on the possibility of eventually including Trades Division staff as Deputy Town Health Officers.</p>   | <p>Mrs. Hart made motion to approve nomination of Matthew Perry as Deputy Town Health Officer. Dr. Hathaway seconded. All in favor.</p> |
| <b>6. Chair's Report</b> <ul style="list-style-type: none"> <li><b>Schedule next school safety review</b></li> </ul>                      | <p>Chair Casey yielded time to Mrs. Hart.</p> <p>Mrs. Hart commented on the Board doing more about the issue of vaping as it has been in the news.</p> <p>Chair Casey and Dr. Hathaway commented on looking into what other communities are doing, what exactly people are finding out about this subject, and assisting others in this community in what they are doing.</p> <p>Chair Casey charged Mrs. Hart with looking more into this matter.</p> |   |
| <b>7. Public Outreach / Communications</b> <ul style="list-style-type: none"> <li><b>Language for Front Porch Forum update</b></li> </ul> | <p>Mr. Newton commented on having Dr. Hathaway write a post concerning vaping in conjunction with the recent statement by the Center for Disease Control and Prevention (CDC)</p>  |   |
| <b>8. Next meeting – currently set as 10 October 2019</b>   |  |   |
| <b>9. Adjournment</b>   |  | <p>Mrs. Hart made motion to adjourn. Mr. Newton seconded. All in favor.</p>   |

Meeting adjourned at 7:53 PM